



**Site Staff**

Property Manager – Reed Rappoli  
Office Assistant – Jacqueline Bass  
Foreman – James Falzone  
Maintenance – Santos Pineda  
Maintenance – Salvador Cornejo

**Management Company**

Crowninshield Management Corp.  
Chris McCarthy, Regional Manager  
18 Crowninshield Street  
Peabody, MA 02169  
(978) 532-4800  
[northgategardens@crowninshield.com](mailto:northgategardens@crowninshield.com)

**Trustees**

Chairman – Tony DiMasi  
Vice Chairman – Karen Toney  
Trustee – Dan Romard  
Trustee – Fred Chamberlain  
Trustee – Michael Kaye  
Trustee – Matt Pitney  
Trustee – Kevin Russo

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**Roofs**

Roof replacement for buildings 57-63 and 90-96 Lionel Avenue are complete.

**Landscaping Projects**

The tree removal project will begin on December 2<sup>nd</sup>, and the hill analysis project will begin shortly after. The office will coordinate with residents if vehicles need to be moved to other areas during the projects.

**Parking Stickers**

Current parking stickers will expire December 31<sup>st</sup>, and a new sticker will be available the first week of January. Residents will have the full month of January to pick up stickers and attach to their vehicles. We encourage residents to print out a copy of the application (available online), and bring a copy of the registration in order to expedite the process.

**Look for our maintenance crew wearing new gear!!**



**Vacation Parking**

If you plan to leave your vehicle on the property during a vacation this winter, please coordinate with the office. Your vehicle must be parked in designated areas of the property in order to remove snow efficiently.

**Office Hours**

In observation of the Thanksgiving Holiday, Crowninshield Management and the Northgate Gardens office will be closed on Wednesday, November 27<sup>th</sup>. The office will also be closed on the following dates:

- November 28<sup>th</sup> / 29<sup>th</sup>
- December 25<sup>th</sup>
- January 1<sup>st</sup>

**Maintenance *will continue* to be on call for emergencies during the office closures.**

**We apologize for any inconvenience.**

***\*Anyone interested in running for the Board, please request a nomination sheet from the office so we can prepare the ballots.***

**Important Phone Numbers**

**Northgate Office:  
(781) 894-8322**

**Crowninshield:  
(978) 532-4800**

**After-Hours Emergency:  
(781) 894-5583**

**Waltham Police non-emergency:  
(781) 893-3700**