

# **Northgate Gardens Condominium**

## **TRUSTEE MEETING (OPEN)**

Date: **June 23, 2016**  
Time: 6:30 PM  
Place: Northgate Gardens Office

### **Minutes**

Minutes submitted by John Vrahliotis

Attendance: Chairman: Tony DiMasi, Trustees: Kevin Russo, Karen Toney, Michael Kaye, John Vrahliotis, Property Manager Jacki Bass & Crowninshield representative Chris McCarthy.

#### **I. CALL TO ORDER REGULAR SESSION– 6:30P**

#### **II. HEARINGS (1)**

#### **III. APPROVAL OF PRIOR MEETING MINUTES**

A. May – Prior Meeting Minutes - Karen made a motion to approve the minutes, Michael seconded and the board approved.

#### **IV. FINANCIAL REPORT**

A. May 2016 – Status report. Michael presented.

#### **V. MANAGEMENT REPORT/CURRENT BUSINESS**

A. Maintenance Charges – Jacki presented. The activity is normal this month.

B. Gutter Replacement – Tabled till next meeting due to additional information requested.

C. Masonry Work – Tony made motion to approve RBL America Inc. to perform masonry work on exterior of 51 Jacqueline at hourly cost. Karen seconded and the board approved.

#### **VI. NEW BUSINESS**

A. Update Rules and Regulations – The board approved updated rules with revisions and finalized via e-mail.

#### **VII. EXECUTIVE SESSION**

Meeting adjourned at 9:30pm.

Next meeting has been scheduled for Monday, July 18<sup>th</sup>, 2016 at 6:30pm.