

# **Northgate Gardens Condominium**

## **TRUSTEE MEETING (OPEN)**

Date: **October 27, 2016**  
Time: 6:30 PM  
Place: Northgate Gardens Office

### **Minutes**

Minutes submitted by John Vrahliotis

Attendance: Chairman: Tony DiMasi, Trustees: Kevin Russo, Karen Toney, Michael Kaye, John Vrahliotis, Property Manager Jacki Bass & Crowninshield representative Chris McCarthy.

**I. CALL TO ORDER REGULAR SESSION– 6:30P**

**II. HEARINGS** – The Board received one hearing request.

**III. APPROVAL OF PRIOR MEETING MINUTES**

A. September Prior Meeting Minutes – The minutes were approved by the Board as submitted.

**IV. FINANCIAL REPORT**

A. September 2016 - Michael presented the financials to the Board.

**V. MANAGEMENT REPORT/CURRENT BUSINESS**

- A. Maintenance Charges – Jacki presented the maintenance charges. Activity looks normal.
- B. Gutter Replacement – American Gutter has completed the gutter replacement at 43-45 and 49-51 Jacqueline.
- C. Building 6-12 Jacqueline Power Washing – The exterior power washing is complete.
- D. Planting at Building 6-12J – Vanaria has completed the planting of bushes and shrubbery.
- E. Balcony Repairs – Repairs have been completed at 47-53 Jacqueline and 6 Lionel.
- F. Wallpaper / Carpet Replacement – Deposit sent and in the process of scheduling installation at 43-45 and 56-58 Jacqueline of brand new carpet and wallpaper.

**VI. NEW BUSINESS**

A. None to report.

**VII. EXECUTIVE SESSION**

Meeting adjourned at 9:00pm.

Next meeting has been scheduled for Monday, November 21<sup>st</sup>, 2016 at 6:30pm.