

**APPLICATION FOR AIR CONDITIONER WAIVER**

**DATE:** \_\_\_\_\_

**UNIT:** \_\_\_\_\_  
(e.g.-15-A-L, 64-12-J)

Dear Trustees:

I \_\_\_\_\_ (print) hereby request a waiver for the installation of a window air conditioner (a/c). I have read, understand and will comply with requirements in order that this waiver may be granted.

\_\_\_\_\_  
Unit owner's signature

\_\_\_\_\_  
applicant's signature if different than owners

**REQUIREMENTS**

1. The a/c must be removed between November 1<sup>st</sup> and May 1<sup>st</sup>.
2. The installation must be according to manufacturer's specification and if installed in other than a "double hung" window (that is, a window which opens up and down as opposed to left and right) a sketch must be submitted with this form detailing the installation, including materials and color. The a/c is not approved for installation prior to the issuing of the waiver.
3. The cost of repair of any damage done to unit owner and /or common elements by the Installation or operation of the a/c is the responsibility of the unit owner.
4. The waiver for installation is given to the applicant only and not to the unit. In other words, the waiver is canceled when the resident moves or when the unit is sold.
5. The a/c and installation materials must be kept in good repair.

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The Trustees have voted to authorize Management to issue this waiver and is so done on their behalf when signed below.

For the Board of Trustees,

Kristel Mejias, Regional Manager  
Jacki Bass, Property Manager

Cc: Trustees  
File