

Northgate Gardens Condominium
TRUSTEE MEETING (OPEN)

Date: August 16, 2018
Time: 6:30 PM
Place: Northgate Gardens Office

AGENDA

- A. **CALL TO ORDER REGULAR SESSION – 6:30pm (5 mins)**
- B. **Hearings (None scheduled as of 8/14/18) (15 minutes)**

- C. **APPROVAL OF PRIOR MEETING MINUTES (5 mins)**
 - A. July - Prior Meeting Minutes

- D. **FINANCIAL REPORT (15 mins)**
 - A. July Financials Status Report
 - B. Monthly Managers Financial Review

- E. **MANAGEMENT REPORT/CURRENT BUSINESS (20 MINS)**
 - A. Maintenance charges – spreadsheets
 - B. Vendor Contract Review
 - C. Project Status
 - 1. Smoking Amendment Results/Notification
 - 2. Parking Monitor
 - 3. Boiler Installs
 - 4. Seasonal flower planting
 - 5. Cleaning Company RFP
 - 6. Pest Control Company
 - 7. Irrigation
 - 8. Dumpsters
 - 9. Backdoor Replacements
 - 10. Mailboxes
 - 11. Masonry
 - a. Balcony
 - b. Walkways, Steps, Other
 - 12. Roofs
 - 13. Beautification
 - a. Wallpaper & Paint
 - b. Carpeting/Floor Mats

F. **NEW BUSINESS (10 MINS)**

1. Pool Area
 - a. Pool equipment fencing
 - b. Soda Machine
2. Asphalt Repair
3. Railings
4. Newsletter